



**LÍNEA DE RESPUESTA COMUNITARIA**  
**(203) 666-4472**  
**COMMUNITY RESPONSE LINE**



# Behind on rent due to COVID-19?

There is a NEW **EXTENSION** of the state law or Moratorium that provides some protections against eviction until **September 30, 2021**.

## 4 steps to prevent eviction:

### 1. Provide a signed "Declaration of COVID-19 Financial Distress" to your landlord

**Each time** you get an eviction notice or written demand for payment from your landlord, respond by returning a Declaration of COVID-19 financial distress (see attached form) to your landlord within 15 days. Keep a copy or take pictures for your record. **Returning the declaration can protect you from eviction until September 30th, 2021.**

### 2. Apply now to the California "Housing is Key" rent relief program for financial assistance for the months that you owe rent to your landlord and future months until September 2021. Go to: <https://housing.ca.gov/>

### 3. By September 30th 2021, pay 25% of the rent from each month between September 1st 2020 to September 30th 2021 if you can.

You cannot be evicted for missed rent from March 2020 to August 2020 if you give your landlord a signed "Declaration of COVID-19 Financial Distress".

If you pay 25% of the rent from September 1 2020 to September 30 2021, you cannot be evicted for the other rent that you owe. The money from the California Housing is Key program can help you pay the rent, so it is important to apply now!

### 4. If you have questions, call the community response line: 203-666-4472.

If your landlord is pressuring you to pay or leave, or if you receive a written notice to pay or quit, call the community response line. Before you apply for loans or sign payment plans for your landlord, it is important to know about your rights.

**Many evictions are illegal during the pandemic until September 30, 2021. For free legal assistance, call Legal Aid at (650) 558-0915 or Community Legal Services of East Palo Alto at (650) 326-6440.**

## Declaration of COVID-19-Related Financial Distress

Name of Tenant: \_\_\_\_\_

Premises Address: \_\_\_\_\_

I am currently unable to pay my rent or other financial obligations under the lease in full because of one or more of the following:

1. Loss of income caused by the COVID-19 pandemic.
2. Increased out-of-pocket expenses directly related to performing essential work during the COVID-19 pandemic.
3. Increased expenses directly related to health impacts of the COVID-19 pandemic.
4. Childcare responsibilities or responsibilities to care for an elderly, disabled, or sick family member directly related to the COVID-19 pandemic that limit my ability to earn income.
5. Increased costs for childcare or attending to an elderly, disabled, or sick family member directly related to the COVID-19 pandemic.
6. Other circumstances related to the COVID-19 pandemic that have reduced my income or increased my expenses.

Any public assistance, including unemployment insurance, pandemic unemployment assistance, state disability insurance (SDI), or paid family leave, that I have received since the start of the COVID-19 pandemic does not fully make up for my loss of income and/or increased expenses.

Signed under penalty of perjury: \_\_\_\_\_

Dated:

# Information about the California Program to Help with Rent and Utility Debt During the Pandemic

## Who can apply?

- You should apply if you have struggled to pay rent, if you owe rent to your landlord, and you have lost income or had financial hardship during the pandemic.
- You do not need to be a citizen to apply to this program. Applying to this program will not affect future immigration status. This will not be a public charge.
- If you are a subtenant or do not have a formal lease or rent agreement with the property owner, you are still eligible for this program. Your information will not be shared with the property owner.
- Renters are eligible if they made **less** than the following income amount in 2020 (based on the number of people in your household):

# of people in family	1	2	3	4	5	6	7	8
Annual income in 2020	\$97,600	\$111,550	\$125,500	\$139,400	\$150,600	\$161,750	\$172,900	\$184,050

## How does the program work and how do I apply?

- You can get 100% of the rent that you owe your landlord and to utility companies from April 2020 until now. You can also request assistance for rent for future months.
  - If your landlord participates in the program, the state will send a check to your landlord.
  - If your landlord does not participate or you are a subtenant, you will receive the check and you are required to pay the money to your landlord within 15 days.
- You need to submit an application online at [housingiskey.com](https://housingiskey.com). There are organizations that can help you complete your online application: see the list on the next page.
- To apply, you will need **JUST ONE** of the following documents to verify your income:
  - Declaration of COVID-19-related financial hardship
  - A letter of termination from your job
  - Last-received pay stub with employer's information
  - Proof of application for unemployment benefits
  - Proof that your unemployment benefits have expired, including unemployment benefits provided through the CARES Act
  - Your 2020 Tax Return, or your 2020 W2 and 1099G if you were unemployed
  - Proof of participation in a state or federal subsidy program such as CalFresh or CalWORKS
  - **Other items will be considered. If you do not have any of the documents listed above, you can still apply. You will need to provide proof of identification**
- If you are applying for help with utility bills, you will need to provide invoices or statements for any unpaid utility, water, trash, and internet bills after April 1, 2020.

## After you submit your application:

- To check the status of your application, you can call the California Rent Relief Hotline: **1-833-430-2122**
- Once your application is reviewed, you will be assigned a caseworker. You will get an email from them and you can contact them with questions.
- If you have already submitted an application and you want to request assistance for future months:
  - If your first application has not yet been approved, call the Hotline (**1-833-430-2122**) and ask for them to re-open the "Rental Assistance Requested" page. Once they reopen it, you can add additional months.
  - If your first application has already been approved, you should fill out a new application.

## Do you need help to complete your application?

For questions about the program or the application, you can call the  
CA COVID-19 Rent Relief Call Center: 1-833-430-2122.

For support with your personal application, contact your local agency:

Call or visit the website for the Core Service Agency that serves your area for more information

### **DALY CITY COMMUNITY SERVICE CENTER**

<https://www.dcpartnership.org/daly-city-community-service-center/>

350 90th St., Daly City | (650) 991-8007  
Area Served: Daly City, Broadmoor, Colma

### **YMCA COMMUNITY RESOURCE CENTER**

<https://www.ymcasf.org/community-resource-center-ymca>

1486 Huntington Ave., South San Francisco  
(650) 276-4101  
Area Served: Brisbane, San Bruno, S. San Francisco

### **PACIFICA RESOURCE CENTER**

<https://www.pacresourcecenter.org/services/>

1809 Palmetto Ave., Pacifica | (650) 738-7470  
Area Served: Pacifica

### **COASTSIDE HOPE**

<https://coastsidehope.org/our-services/>

99 Avenue Alhambra, El Granada | (650) 726-9071  
Area Served: Montara, Moss Beach, El Granada, Half Moon Bay

### **SAMARITAN HOUSE**

<https://samaritanhousesanmateo.org/service/case-management/>

4031 Pacific Blvd., San Mateo | (650) 347-3648  
Area Served: Belmont, Burlingame, Foster City,  
Hillsborough, Millbrae, San Mateo, San Carlos

### **SAMARITAN HOUSE SOUTH**

<https://samaritanhousesanmateo.org/service/case-management/>

1852 Bay Rd., East Palo Alto | (650) 294-4312  
Area Served: East Palo Alto, Menlo Park

### **PUENTE DE LA COSTA SUR**

<https://mypuente.org/programs/>

620 North St., Pescadero | (650) 879-1691  
Area Served: La Honda, Loma Mar, Pescadero, San Gregorio

### **FAIR OAKS COMMUNITY CENTER**

<https://www.redwoodcity.org/departments/parks-recreation-and-community-services/do-you-need-help>

2600 Middlefield Rd., Redwood City | (650) 780-7500  
Area Served: Redwood City, North Fair Oaks, Portola Valley, Woodside, Atherton

### **ADDITIONAL RESOURCES**

#### **NUESTRA CASA**

650-771-4449 | [nuestracasa.org](http://nuestracasa.org)  
2396 University Ave East Palo Alto, CA 94303  
Areas Served: East Palo Alto, Belle Haven and North Fair Oaks

#### **PROJECT SENTINEL**

650-321-6291 | [www.housing.org](http://www.housing.org) | [info@housing.org](mailto:info@housing.org)  
1615 Hudson Street, Suite A, Redwood City, CA 94061  
Areas Served: All of San Mateo County

If you have questions about your local agency or you do not receive the support you need,  
call the Faith in Action community response line: (203) 666-4472